



ROBINS BASEBALL  
DIAMOND RESERVATION  
FORM

Diamond #1  
U12-U14

Diamond #2  
LL Baseball & Softball

Diamond #3  
LL Baseball & Softball

Baseball  Softball

Date: \_\_\_\_\_

Coach Name: \_\_\_\_\_ Robins Resident  yes  no

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Organization: \_\_\_\_\_ Age Group: \_\_\_\_\_

Designated Robins Team  yes  no

PST (Positive Sports Training) Affiliated?  yes  no

#of participating Robins residents: Coaches \_\_\_\_\_ Players \_\_\_\_\_

Diamond rental fee is \$175.00 per team from April 1<sup>st</sup> – July 15<sup>th</sup>

Diamond rental fee is \$150.00 per team from July 16<sup>th</sup> – October 25<sup>th</sup>

Team member list attached?  Copy of insurance certificate?

Reservations forms taken Jan 1<sup>st</sup> - Jan10<sup>th</sup>, Robins City Hall.

**Diamond Lottery will be held the last Tuesday of January**

***Diamond Availability***

***Spring***

***Fall***

*Monday – Friday*

*Monday – Friday*

*5:00pm - 6:30 pm*

*5:30 -7:30 pm*

*6:30 pm – 8:00pm*

*Saturday and/or Sunday on a per request basis*

Office Use only:

Diamond # \_\_\_\_\_ Day: \_\_\_\_\_ Time: \_\_\_\_\_ Key: \_\_\_\_\_



## CITY OF ROBINS BASEBALL DIAMOND RESERVATION POLICY

It is the goal of the Robins Parks Department to provide as many Robins’ residents the opportunity to use the park areas as possible.

Robins will allow up to 4 Baseball/Softball teams for “Robins” sanctioning. Teams interested in becoming a “Robins” team will need to contact City Hall and meet with the Robins RBI executive committee before being approved by the City Council. “Robins” sanctioned teams will have pre-reserved practice and game allotment times in the scheduling of the Robins diamonds.

All other teams will have opportunity to schedule practice times during a lottery meeting. If time slots are open, a second session may be scheduled. Notification will be provided within 2 weeks after the Lottery as noted below. This policy may be changed or revised to reflect changes in facilities as the park areas grow and develop.

The City of Robins reserves the right to utilize any or all of the parks for any city sponsored event, voiding any scheduled or unscheduled use.

Reservations are only accepted by use of the reservation request form. Every attempt will be made to allow for maximum use of the facilities to as many residents as possible.

### **Diamond Reservations:**

- January 1<sup>st</sup>– January 10<sup>th</sup>, reservations will be taken at City Hall or by email at [Permits@cityofrobins.org](mailto:Permits@cityofrobins.org).
- City Hall staff will verify team member residency requirements (list required). A minimum of one team member and preferably one coach shall be a Robin’s resident.
- Prior to a lottery, City-sanctioned Robins’ teams will have priority over other teams for reserving diamonds for up to two same-day consecutive time slots per week for scheduling home games and for one other practice time slot per week. Sanctioned “Robins” teams will be notified the Monday after Jan 10<sup>th</sup> of acceptance and game/practice schedule.
- **A lottery with all other teams requesting practice times will be held the last Tuesday of January. A team representative must be present to choose available practice time slot(s).**
- The request will cover a period from April 1<sup>st</sup>– July 15<sup>th</sup>.
- Schedules will be emailed to head coaches after the lottery.

### **Spring Diamond** availability is:

- Monday – Friday - 5:00 p.m. – 6:30 p.m.
- 6:30 p.m. – 8:00 p.m.
- Saturday and/or Sunday on a per request basis 9:00-11:00 a.m.

### **Fall Diamond** availability is:

- Monday – Friday - 5:30 p.m. – 7:30 p.m.

**Diamond Usage Fee: \$175.00 per team (15 weeks)      \$150.00 per team (14 weeks)**

- Field #1 ~ U12-U14 Baseball**
- Field #2 ~ 12 & Under Baseball/Softball**
- Field #3 ~ 12 & Under Baseball/Softball**

*Insurance ~ Robins does NOT provide individual accident liability insurance  
Proof of insurance is required*